

100 TOEIC Preparation Tests

Index	1
Advanced Level	
<u>1. Bearing Information</u>	7
2. Cinemas	8
3. Cliches	9
4. Mistaken Identity	10
5. Speaking: At the Station	11
6. Speaking: At the Supermarket	12
7. Speaking: At the Theatre	13
8. Speaking: The Broadcast	14
9. What comes next (the bill)	15
10. Accounts	16
11. Advertising	17
12. Agreements	18
13. Applying for that Job	19
14. Are You in Debt?	20
15. At the Computer	21
16. At the Office (1)	22
17. At the Office (2)	23
18. At the Shops	24
19. Business	25
20. Business Expressions (1)	26
21. Business Expressions (2)	27
22. Code of Practice	28
23. Computers	29
24. Credit Card Holders	30
25. Employment and Training	31
26. Finance	32
27. Finance (1)	33
28. Finance (2)	34
29. Finance (3)	35
30. Guarantees and Warranties	36
31. How to agree	37
32. How to apologize	38
33. How to ask the way	39

34. How to complain	40
35. How to criticize	41
36. How to disagree	42
37. How to encourage	43
38. How to make exclamations	44
39. Insurance Policy Vocabulary	45
40. Internet Business (1)	46
41. Internet Business (2)	47
42. Interviews and Jobs	48
43. Invoices	49
44. Job Interview	50
45. Legal Expressions	51
46. Letter of Complaint (1)	52
47. Letter of Complaint (2)	53
48. Letter of Complaint (3)	54
49. Letter of Complaint (4)	55
50. Money	56
51. Money Matters (1)	57
52. Money Matters (2)	58
53. Money Matters (3)	59
54. Money Matters (4)	60
55. Money Slang Expressions	61
56. Online Marketing Campaign	62
57. Pay and Allowances	63
58. Planning a Business	64
59. Product Improvement	65
60. Quality Control	66
61. Super Supermarkets	67
62. Taxes	68
63. Verbal Communication Skills	69
64. Ways of commenting	70
65. Ways of disagreeing	71
66. Ways of disapproving	72
67. Ways of greeting	73
68. Ways of showing anger	74
69. Ways of showing pleasure	75
70. Ways of thanking	76
71. Ways of threatening	77
72. Working Well	78
73. A good real estate rental market	79

74. A Quick History of Advertising	80
75. Accountants	81
76. Accounting Information Systems	82
77. Agricultural Market Development	83
78. Annual Report	84
79. Asset Classes	85
80. Auditing	86
81. Auto Leasing	87
82. Basic Electronics	88
83. Basic Investment Types	89
84. Budgeting	90
85. Business Law	91
86. Business Letter Basics	92
87. Business Software Competitors	93
88. Cellular Telephones	94
89. Commercial Property	95
90. Company Benefits	96
91. Conference Advice	97
92. Consumer Behaviour	98
93. Contracts and agreements	99
94. Corporate Taxation	100
95. Detecting Competition	101
96. Dotcom Retail Stores	102
97. Electronic Commerce	103
98. Email Do's and Don't's	104
99. GAAP	105
100. Internal Communications	106
Answer Keys	107
Advanced Level	
1. Bearing Information	108
2. Cinemas	109
3. Cliches	110
4. Mistaken Identity	111
5. Speaking: At the Station	112
6. Speaking: At the Supermarket	113
7. Speaking: At the Theatre	114
8. Speaking: The Broadcast	115
9. What comes next (the bill)	116
10. Accounts	117
11. Advertising	118

12. Agreements	119
13. Applying for that Job	120
14. Are You in Debt?	121
15. At the Computer	122
16. At the Office (1)	123
17. At the Office (2)	124
18. At the Shops	125
19. Business	126
20. Business Expressions (1)	127
21. Business Expressions (2)	128
22. Code of Practice	129
23. Computers	130
24. Credit Card Holders	131
25. Employment and Training	132
26. Finance	133
27. Finance (1)	134
28. Finance (2)	135
29. Finance (3)	136
30. Guarantees and Warranties	137
31. How to agree	138
32. How to apologize	139
33. How to ask the way	140
34. How to complain	141
35. How to criticize	142
36. How to disagree	143
37. How to encourage	144
38. How to make exclamations	145
39. Insurance Policy Vocabulary	146
40. Internet Business (1)	147
41. Internet Business (2)	148
42. Interviews and Jobs	149
43. Invoices	150
44. Job Interview	151
45. Legal Expressions	152
46. Letter of Complaint (1)	153
47. Letter of Complaint (2)	154
48. Letter of Complaint (3)	155
49. Letter of Complaint (4)	156
50. Money	157
51. Money Matters (1)	158

52. Money Matters (2)	159
53. Money Matters (3)	160
54. Money Matters (4)	161
55. Money Slang Expressions	162
56. Online Marketing Campaign	163
57. Pay and Allowances	164
58. Planning a Business	165
59. Product Improvement	166
60. Quality Control	167
61. Super Supermarkets	168
62. Taxes	169
63. Verbal Communication Skills	170
64. Ways of commenting	171
65. Ways of disagreeing	172
66. Ways of disapproving	173
67. Ways of greeting	174
68. Ways of showing anger	175
69. Ways of showing pleasure	176
70. Ways of thanking	177
71. Ways of threatening	178
72. Working Well	179
73. A good real estate rental market	180
74. A Quick History of Advertising	181
75. Accountants	182
76. Accounting Information Systems	183
77. Agricultural Market Development	184
78. Annual Report	185
79. Asset Classes	186
80. Auditing	187
81. Auto Leasing	188
82. Basic Electronics	189
83. Basic Investment Types	190
84. Budgeting	191
85. Business Law	192
86. Business Letter Basics	193
87. Business Software Competitors	194
88. Cellular Telephones	195
89. Commercial Property	196
90. Company Benefits	197
91. Conference Advice	198

92. Consumer Behaviour	199
93. Contracts and agreements	200
94. Corporate Taxation	201
95. Detecting Competition	202
96. Dotcom Retail Stores	203
97. Electronic Commerce	204
98. Email Do's and Don't's	205
99. GAAP	206
100. Internal Communications	207

Bearing Information

Q1 Try and be a little more cheerful because if you don't bear soon, you'll make everyone else miserable.

- (a) through (b) along (c) up (d) to

Q2 We were in a small rowing boat and were terrified that the steamer hadn't seen us as it was bearing on us.

- (a) down (b) across (c) over (d) under

Q3 I fully understand your comments and bearing those in, I have made the appropriate decision.

- (a) brain (b) mind (c) thought (d) sense

Q4 As we have all worked very hard this year, I'm hoping that our efforts will bear

- (a) produce (b) benefits (c) yields (d) fruit

Q5 We all have our to bear so I should be grateful if you would stop complaining all the time.

- (a) problems (b) situations (c) crosses (d) results

Q6 There is really nothing much you can do to stop it and I'm afraid you'll just have to and bear it.

- (a) scorn (b) grin (c) laugh (d) smile

Q7 I hope you can be patient for a little longer and bear me while I try and solve the problem.

- (a) by (b) on (c) at (d) with

Q8 She has been proved right in everything she did as the report quite clearly bears

- (a) out (b) to (c) for (d) onto

Q9 The judge dismissed the new evidence completely because it had no bearing the trial.

- (a) to (b) on (c) into (d) by

Q10 Quite honestly the two cases are so completely different that they really don't bear

- (a) confirmation (b) contrast (c) comprehension (d) comparison

TOEIC Preparation

(Answer Keys)

Bearing Information

- A1 Try and be a little more cheerful because if you don't bear up soon, you'll make everyone else miserable.
answer: (c) up
- A2 We were in a small rowing boat and were terrified that the steamer hadn't seen us as it was bearing down on us.
answer: (a) down
- A3 I fully understand your comments and bearing those in mind, I have made the appropriate decision.
answer: (b) mind
- A4 As we have all worked very hard this year, I'm hoping that our efforts will bear fruit.
answer: (d) fruit
- A5 We all have our crosses to bear so I should be grateful if you would stop complaining all the time.
answer: (c) crosses
- A6 There is really nothing much you can do to stop it and I'm afraid you'll just have to grin and bear it.
answer: (b) grin
- A7 I hope you can be patient for a little longer and bear with me while I try and solve the problem.
answer: (d) with
- A8 She has been proved right in everything she did as the report quite clearly bears out.
answer: (a) out
- A9 The judge dismissed the new evidence completely because it had no bearing on the trial.
answer: (b) on
- A10 Quite honestly the two cases are so completely different that they really don't bear comparison.
answer: (d) comparison